2013 WSA Grant Guidelines

Sponsored by: We Support Agriculture and Nebraska Farm Bureau Foundation for Agriculture

Guidelines:

- Field trips are **REQUIRED** to depict modern agriculture. Grant funds cannot be used to visit historical farms.

- Field trip must also incorporate correlations between agriculture and the environment.
  Example Field Trip Locations: modern farm/ranch; modern dairy; seed or machinery company.

- Field trips are limited to only ONE day. For those wishing to visit more than one location, they will need to all be scheduled during the same day.

- **ONLY** the cost of transportation and entry fees will be covered by this (WSA) grant.

- Each classroom is only allowed **$700 MAX** to be used toward transportation and entry fees.

- Field trips are to be completed by no later than June 1, 2014 in order to receive funds.

- All information regarding your proposed field trip (i.e. where/when/learning objectives/accurate estimate of costs) is **REQUIRED** to be submitted to our office **ONE MONTH PRIOR** to the scheduled date of the field trip.

  - *Please note any bills which require up-front payment will need to arrange a direct billing plan with our office. It is your responsibility to notify us of any bill which requires this direct billing.
  - Proposals may be emailed to: shaynam@nefb.org

- ALL copies of receipts related to transportation and entry fees for the field trip will need to be mailed to our office (Nebraska Agriculture in the Classroom) as soon as possible. We forward these receipts to WSA which then pays the bill.

- It is suggested that you do not finalize plans until our office officially notifies you regarding the approval/denial of your proposed field trip plans.

- WSA and Nebraska Agriculture in the Classroom will not be held responsible for any costs incurred as a result of field trip plans being finalized without our approval.

- Approval/denial of proposed field trip plans is at the discretion of Nebraska Agriculture in the Classroom. Ultimately WSA, along with Nebraska Agriculture in the Classroom, wants students to gain a better understanding of the connection between the environment and agriculture. Field trips which do not support this objective will not be approved.

Please mail receipts to: Nebraska Agriculture in the Classroom
PO Box 80299
Lincoln, NE 68501